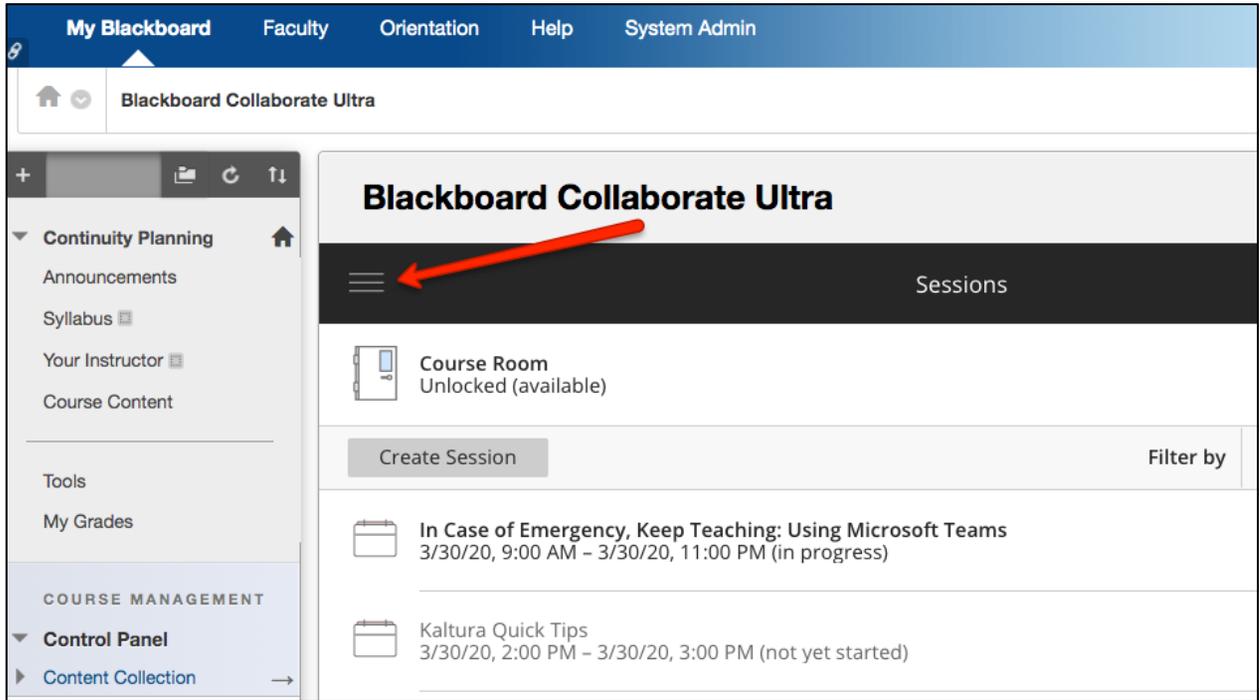
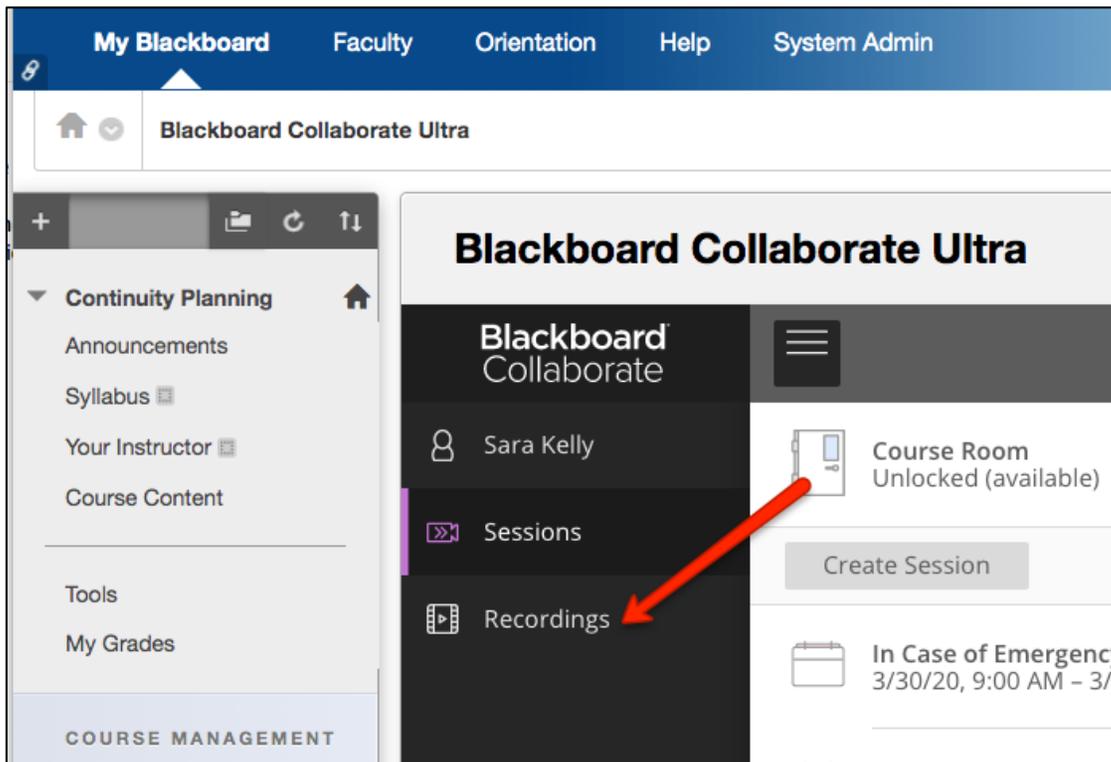


Providing Collaborate Recordings to Students After the Session is Over

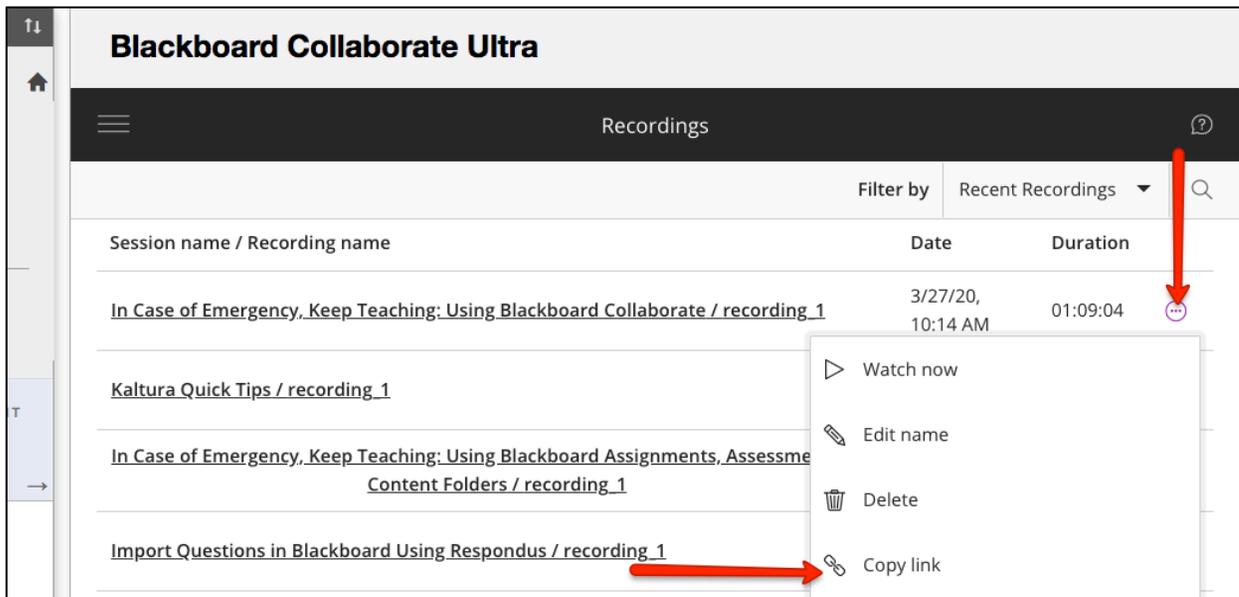
- 1) Go into Blackboard Collaborate Ultra and click on the icon in the top left with three white lines.



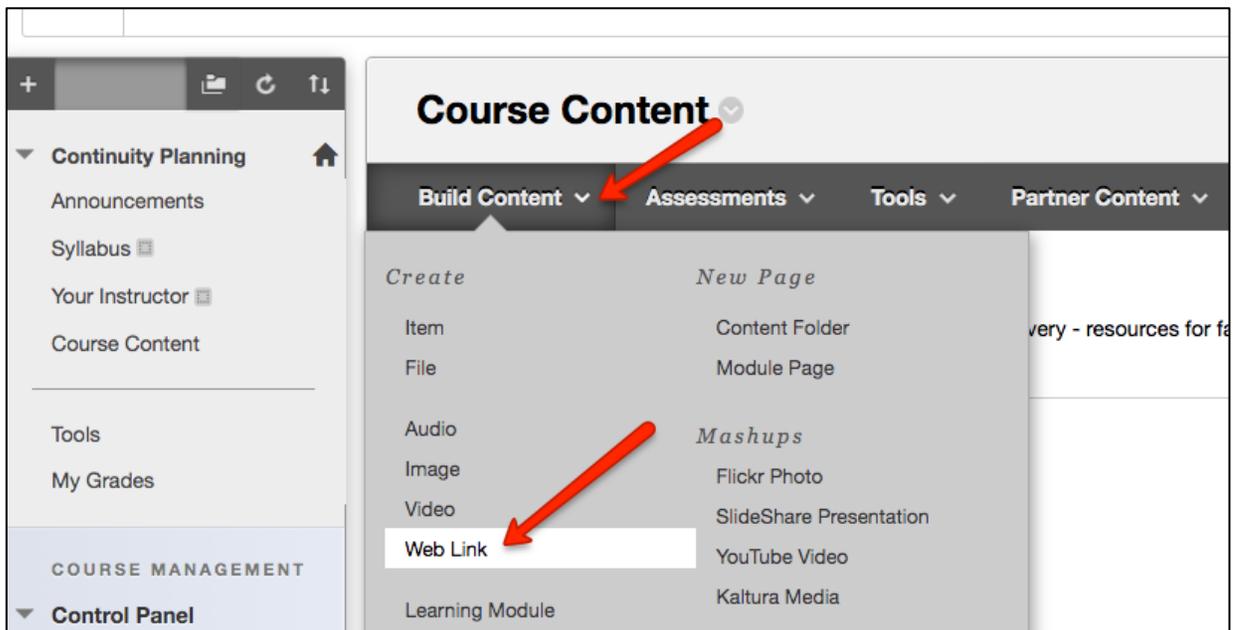
- 2) Choose Recordings from the drop-down menu that appears.



- 3) Find the recording you want students to see and click on the icon that looks like a small circle with three dots in it. Then choose Copy Link.



- 4) Go to Course Content and find the place where you will direct students to watch the recordings. Click on Build Content and choose Web Link.



- 5) Give the link a name and paste the link (right click and choose Paste) you copied in Step 3 into the URL text area. Then click Submit.

My Blackboard Faculty Orientation Help System Admin

Course Content > Create Web Link

Create Web Link

* Indicates a required field.

WEB LINK INFORMATION

* Name

* URL

This link is to a Tool Provider. [What's a Tool Provider?](#)

DESCRIPTION

Right click to paste the link to your recording here